



LATE CANCELLATION AND NO-SHOW POLICY

Because NAET requires frequent patient visits and new patients referred for treatment need to be scheduled and treated as promptly as possible, a tight scheduling procedure is required by this office in order to provide the best quality of care to all of our patients. When one does not show up for treatment on time for their scheduled appointment, or cancels the same day, over the weekend, or on a holiday when the office is closed, it is time taken away from others who could utilize that treatment time.

Natural Health & Allergy charges a \$75.00 NO-SHOW/ LATE CANCELLATION fee. We define a NO-SHOW as a patient who does not appear for a scheduled appointment; we define a LATE CANCELLATION as a patient who fails to give us 24 **business** hours advanced notice of cancellation. This fee must be paid in full before your next treatment can be scheduled. Additionally I understand that if I am more than 10 minutes late to my scheduled appointment, I run the risk of not being seen which is considered a LATE CANCELLATION, and will be responsible for the \$75.00 fee.

We advise you to consider the importance of attending your scheduled treatments. Please help us to give you, and all of our patients the best service possible.

RETURN CHECK POLICY

It is the policy of this office to charge a \$35.00 fee for all returned checks. This fee, as well as the account balance must be paid in full by credit/debit card or cash, before your next treatment can be given. Accounts with a history of a returned check will not be eligible to pay by check in the future.

I HAVE READ AND UNDERSTAND THE TERMS OF THE ABOVE POLICIES AND NOTICES:

Patient Name (print)

Patient/Guardian Signature

Date